LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 14, 2026

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, October 14, 2026, Chairperson Templeton called the meeting to order at 7:07PM.

Present were:

Amy L. Templeton	-	Chairperson	Lori A. Stauffer	-	Manager
Martin J. Boucher	-	Vice-Chairman	Tammi Dravecz	-	Secretary/Treasurer
Stephen A. Brown	-	Supervisor			
James S. Pennington	-	Supervisor			
Nancy A. Teague	-	Supervisor			

Chairperson Templeton announced an executive session was held for personnel matters. No action was taken.

Agenda Amendment and Approval

N. Teague made a motion to approve the agenda. J. Pennington seconded. Motion passed (5-0).

Approval of Minutes

The meeting minutes of September 15th were submitted for review and approval. J. Pennington made a motion to approve the minutes. S. Brown seconded. Motion passed (5-0).

The meeting minutes of September 23rd were submitted for review and approval. N. Teague made a motion to approve the minutes. M. Boucher seconded. J. Pennington abstained. Motion passed (4-0).

Manager's Report

2027 Budget Workshop – L. Stauffer presented the proposed $6,161,100 budget with a 0% tax increase. She wanted to be mindful of our residents as they are receiving tax increases from both the school and county. L. Stauffer reviewed page by page and answered questions regarding revenue and expense account line items including water, fire, sewer, winter maintenance, and equipment repairs.

L. Stauffer reviewed bank balance and loan obligations. Lower Nazareth has Open Space and Township Line Road loans. Hecktown Fire has two truck loans.

L. Stauffer reported that we purchased Laserfische and Amy and Eric are busy scanning documents into the system. The process will take time but will be cost savings to the Township by completing this work in-house.

She noted a large increase in employee health insurance and provided an alternative option for the Board's review. The plan would remain with Capital Blue but there would a $2,000 deductible for single employee plans and $4,000 for a family plan. The current HRA funding would be increased to cover this deductible.

Co-pays are lower with this proposed plan. The Board was in favor of this alternative. The $44,000 savings from switching plans will be applied to the salt line item to preserve SLF funds for road projects. The Board will vote on the plan change at their October 28th meeting.

L. Stauffer reviewed a project list of accomplishments and future plans.

L. Stauffer reviewed the following funds:

Recycling/Refund Fund:
* FRCA Membership
* Shredding Event
* E-Recycling (which is covered by Northampton County)
* 904 grant; At this point funds from the 904 grants are sufficient to cover our FRCA expenses.
* Recycling Building

Completion of the recycling building will be costly, and she noted we have been awarded a grant in the amount of $241,500. This project must be completed within three years.

Open Space EIT Fund:
* Funds available
* Loans and loan payments

Capital Reserve Fund:
* Funds available
* Projects ongoing and future projects incl Recycling Building and HVAC replacement.

Signal/Sewer Fund:
* Traffic Signal Maintenance
* Georgetown Sewer project… 18 households remaining to complete connection

Fiscal Stability Fund:
* Funds and the Certificate of Deposit

Special Revenue Fund:
* Funds available from East Penn Sanitation funds

Highway Equipment Fund:
* Street Sweeper; quote $364,000 – LSA Grant application
* 2005 Mack at end of useful life; quote for new truck $327,490.44
* Currently no loan payments but may need to borrow for new Mack
* Funds needed to rebuild account

Traffic Impact Fund:
* Butztown Road Project $1,410,461; grant $725,000 & $685,461 from this fund

State Liquid Fuels Fund:

* 2027 distribution
* 2026 Road Project
* Five-year plan for road projects
* Discussion on making sat purchases over GF budget from SLF

Highway Reconstruction / Rehabilitation Fund:

* Certificate of Deposit
* 2027 Road Project Discussion
* 2027 Township Line Road

Fire Company Funds:

* Grant for new truck, $500,000; new truck estimated at $1.6 million
* Grant for replacement garage doors
* Additional/Upcoming Building Maintenance

CRPD Police Budget:

* Reviewed 3rd draft of budget; 5% increase

Library:

* Budget request was 4%; we budgeted 3%

Open Space Fund:

* Discussed potential deposits
* Discussed proposed projects & Community Events

Payment of the Bills

M. Boucher made a motion to pay the bills as presented. S. Brown seconded. Motion passed (5-0).

Courtesy of the Floor

Richard Moore, 686 Mulberry, discussed his frustration with Kay Builders and the time it is taking them to make the necessary repairs and finish the project. He has questions for the Township Engineer, so he will attend the next meeting.

Adjournment - The meeting adjourned at 8:29 pm.

Respectfully submitted by,

Tammi Dravecz
Secretary / Treasurer

Lower Nazareth Township
Bills To Be Approved
October 14, 2026

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo		Amount
ACH	Met-Ed	Park Electricity	$	**79.60**
ACH	Met-Ed	Traffic Signal / Street Light Electricity	$	**145.24**
ACH	The Hartford	Employee Insurance	$	**1,121.29**
ACH	Capital Blue Cross	Employee Health Benefits	$	**26,213.83**
ACH	Highmark Blue Shield	Employee Health Insurance	$	**1,300.40**
ACH	Principal	Pension Contribution	$	**100,000.00**
ACH	BMO	Credit Card Statement	$	**38,265.64**
ACH	Flores	Employee Health Benefits	$	**285.00**
ACH	Selective Insurance Company of America	Township Insurance	$	**13,973.00**
ACH	Suburban Propane	Park Fuel	$	**134.36**
ACH	Easton Suburban Water Authority	Hydrant Assessment	$	**10,410.00**
ACH	Flores	Employee Health Benefits	$	**49.00**
ACH	Isolved	Timeclock	$	**249.04**
32696	Memorial Library of Nazareth & Vicinity	Library Service	$	**7,886.17**
32697	Hecktown Volunteer Fire Company	Fire Company Loan	$	**2,269.14**
32698	Colonial Regional Police Department	Police Contract Payment	$	**185,135.33**
32699	Turf Equipment and Supply Co., LLC	Public Works Equipment Parts/Supplies	$	**222.31**
32700	Best Line Equipment	Public Works Equipment Parts/Suuplies	$	**155.37**
32701	Bergey's, Inc	Equipment Parts/Supplies	$	**680.66**
32702	Ascendance Trucks Pennsylvania, LLC	Public Works Equipment Parts/Supplies	$	**1,014.39**
32703	Allstate Septic Systems	Temporary Restrooms	$	**520.00**
32704	Charleen Eyer	Stenographer	$	**286.00**
32705	J.C. Ehrlich	Ambulance Building Maintenance	$	**136.48**
32706	Hendershot Door Systems, Inc.	Facilities Maintenance	$	**420.50**
32707	Target Corporation	Real Estate Tax Refund	$	**5,950.86**
32708	Allstate Septic Systems	Temporary Restrooms	$	**120.00**
32709	Allstate Septic Systems	Temporary Restrooms	$	**130.00**
32710	Stephenson Equipment, Inc.	Public Works Equipment Parts/ Supplies	$	**337.95**
32711	Migu	Fall Newsletter	$	**6,257.00**
32712	Powerco, Inc.	Public Works Parts & Supplies	$	**2,782.90**
32713	Valley Tire of Nazareth	Public Works Tool & Equipment Repair	$	**1,352.00**

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GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo		Amount
32714	ICC Community Development Solutions	Software Maintenance	$	3,546.00
32715	Fraser Advanced Info Systems	Copier Supplies	$	10.00
32716	Innovative Designs & Publishing, Inc.	Advertisement	$	198.60
32717	The Key	Advertisements	$	490.32
32718	GenServe LLC	Facilitiies Maintenance	$	445.00
32719	Fitzpatrick, Lentz and Bubba, P.C.	Zoning Hearing Withdrawal	$	1,200.00
32720	Security Service Company, Inc.	Splash Park Security System Monitoring	$	120.00
32721	Sunoco, LLC	Equipment Motor Fuel	$	2,134.83
32722	PA One Call System, Inc.	Monthly Activity	$	35.72
32723	Hecktown Service Center Inc	Fire Company Equipment Maintenance	$	39.00
32724	Interstate Billing Service Inc	Public Works Equipment Parts/Supplies	$	506.14
32725	PPL Inc	Traffic Signal/St Light/Municipal/PW.Parks	$	3,483.96
		Total General Fund Checking Account ...	$	420,093.03

PAYROLL ACCOUNT

Num	Name	Memo		Amount
	October 2, 2026		$	48,995.90
	October 16, 2026		$	47,465.23
		Total Payroll Account ...	$	96,461.13

CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Num	Name	Memo		Amount
2008	Wasko's, Inc.	Capital Equipment Purchase	$	6,795.00

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo		Amount
2073	AllStateSeptic Systems, LLP	Temporary Restrooms	$	115.00
2074	LNT Petty Cash	Clean Up Day	$	100.00
		Total Refuse / Recycling Account ...	$	215.00

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HOST MUNICIPALITY FEE ACCOUNT

Num	Name	Memo		Amount
566	Stryker	Capital Purchase Equipment	$	63,541.80

OPEN SPACE ACCOUNT

Num	Name	Memo		Amount
2031	DE Environmental Construction Services	Park Construction	$	4,935.94

EIT OPEN SPACE ACCOUNT

Num	Name	Memo		Amount
ACH	Peoples Security Bank & Trust	Loan Payment	$	26,654.79

MASTER ESCROW ACCOUNT

Num	Name	Memo		Amount
ACH	Met-Ed	Traffic Signal Electricity	$	218.60
4340	HH Nazareth Nest	Security Reduction	$	1,200.00
4341	Chick-Fil-A	Security Reduction	$	23,493.24
		Total Master Escrow Account ...	$	24,911.84